

OPT Request Form

ITEMS TO INCLUDE

This completed OPT Request Form

Copy of Passport Biographical Page

I-765 Draft (Optional Practice Draft)

Copy of I-94

Note: ISS OPT Fee \$100.00. Once your application has been submitted, ISS will email you with payment instructions.

STUDENT INFORMATION

To be completed by the student

Family Name: _____ Given Name: _____

Student ID #: _____ Cell #: _____

Major: _____ Degree: _____

OPT REQUEST INFORMATION

To be completed by the student

Important OPT Date Guidelines

- OPT Start date must be within 60-day grace period after your completion date.
- OPT End Date is 364 days after your OPT Start Date.

Requested Start Date: _____ Request End Date: _____

Date of OPT Workshop Completion (if attended): _____

Have you Applied for OPT Before? Yes No

PREVIOUS AUTHORIZED EMPLOYMENT (If Applicable)

To be completed by the student

Please list previous authorized employment and include copies of the relevant I-20s.

Previous Authorized Employment #1 (If Applicable)

Type of employment: CPT OPT

Was your Employment Part-Time or Full-Time? Part-Time Full-Time

Employment Dates Start Date: _____ End Date: _____

