

STUDENT INFORMATION

(Completed by student)

Filing Deadline: With the exception of illness or other extenuating circumstances, this form must reach the International Affairs Office no later than one week after the last day to enroll for the quarter. Please ensure to give this form to your advisor *before* you submit it to International Affairs Office and allow some time for your advisor to process.

Family Name:		Given Name:			
Student Id #:	Email:		Cell #:		
US Address:		City:	State:	Zip Code:	
Major:			Visa Type: F-1 J-1		
Degree:		Bachelor's	Masters	PhD	Exchange Student

REDUCED COURSE LOAD REASON

(Completed by Academic Advisor/Major Professor)

The department of Homeland Security requires international students in F and J immigration status to carry and complete a full course of study every quarter. A full course of study is defined as 12 credits bearing units of coursework. United States immigration regulations allow international students to reduce their course load **only for the reasons listed below.**

1. Please select the following reason for the student to reduce course load:

- Student is completing his/her program of study and needs less than 12 units in the final quarter
- Student is enrolled concurrently at UCR and another SEVP certified school (Please attach required document)
- Student has an illness or other medical problem (Please attach required document)
- Student has a valid academic reason:
 - Improper course placement
 - Initial difficulty with reading requirement
 - Initial difficulty with English language
 - Unfamiliarity with American teaching methods

2. Quarter and Year requesting to reduce: Fall Winter Spring Summer Year: _____

3. Number of units the student will register for: _____ units

 Academic Advisor Signature Academic Advisor Name (Please Print) School/Department Ext. Date

*****Note: Academic Advisor's signature is not required for Medical Leave.**